

## **Standish Panthers JFC Complaints and Disciplinary Procedure**

In the event that any member (including members of the club committee) feels that they have suffered discrimination in any way or that “The Club’s” policies, rules, codes of conduct have not been adhered to should follow the procedures outlined below: -

- 1) The matter should be reported to the clubs Standards Officer in writing within 7 days of the occurrence. The report should include the following information:
  - Details of the occurrence that is alleged to have taken place.
  - Any witness statements and names.
  - Names of any others who have been treated in a similar way.
  - Details of any former complaints made about the incident and relevant details.
  - A preference for a solution to the incident.
  
- 2) “The Club’s” Standards Officer shall assess the complaint and attempt to resolve the matter to the mutual satisfaction of both “The Club” and the complainant. In the event of a mutual resolution the Standards Officer will have the power to call a meeting of “The Club” committee to further assess the complaint and attempt resolution.
  
- 3) The Club’s committee shall have the following powers:
  - to warn as to future conduct
  - suspend from membership either temporarily or permanently
  - remove from membership any person found to have broken “The Club’s” policies or Codes of Conduct or actions not in the spirit of the wider aspirations of the club.